



## In State, Out-of-Network Checklist

Use this checklist to determine which items are needed for a clean application if you are in South Carolina but wish to remain out-of-network.

### Individual Physician

Checklist Items
Health Professional Application*
Authorization to Bill for Services*
IRS Verification of Tax ID (Letter 147C or CP 575 E)

\*Needed for each individual being linked to the practice.

### Group Practice

Checklist Items
Group Practice Application
IRS Verification of Tax ID (Letter 147C or CP 575 E)
Electronic Funds Transfer Enrollment

*Note: Group practices that wish to remain out-of-network should select "No" for the network question on the application.*